

Program Implementation / Support Unit
Punjab Resource Improvement and Digital Effectiveness (PRIDE) Program
Planning & Development Board,
Government of the Punjab



Evaluation Report

Request for Quotations (RFQs)

Procurement of IT equipment including laptops, internet devices, cell phones and air drones
for P&D Board

Ref# PK-PSU-401852-GO-RFQ

Program Implementation Unit, Planning & Development Board,
11-A, Upper Mall Scheme, Mian Meer Road, Lahore.
Ph# 042-99332566-69, Fax # 042-35750283

4/14/10

Amir

1. PROJECT BACKGROUND

Program Implementation Unit under the Technical Assistance (TA) component of Program Support Unit, Punjab Resource Improvement and Digital Effectiveness (PRIDE) program advertised Requested for Quotations (RFQs) for **Procurement of IT equipment including laptops, internet devices, cell phones and air drones for P&D Board** required for digitization of Planning & Development Board at estimated cost is **USD=30,000 (PKR=8.3 M)**, therefore, the procurement is processed through shopping method in accordance with World Bank Regulation.

2. GENERAL

The Request for Quotations (RFQs) was floated on the website of Program Implementation Unit, P&D Board on 12.01.2024 **Appendix-1**. In response to aforementioned advertisement, the following firms participated in the procurement process:

- i) M/s. Meezan Trading & Co
- ii) M/s. Bhai Bhai Traders
- iii) M/s. Moeed Enterprises

3. SUBMISSION OF QUOTATIONS

The date and time for submission of quotations was fixed on **16.01.2024** at **03:00 P.M** and quotations from above mentioned three (03) firms were received on the fixed date and time:

4. QUOTATION OPENING

Quotations were opened on **16.01.2024 at 03:30 P.M** in committee room of Program Implementation Unit, P&D Board by the procurement committee in presence of representatives of the firms who attended. The name of firms and their quoted prices were announced and recorded. Minutes of the quotations opening meeting is attached as **Appendix-2**. The detail is given as under;

Sr. No.	Name of Participated Firms	Total Price (Inclusive of all taxes) in PKR
1	Meezan Trading & Co.	8,395,200
2	M/s. Bhai Bhai Traders	8,614,000
3	M/s. Moeed Enterprises	8,745,000

5. QUOTATION EVALUATION

The procurement committee evaluated the quotations on the basis of following parameters as mentioned in the RFQ documents.

Signature

Signature

- i. Must have two years experience of providing similar goods (Letter of Incorporation will be required).
- ii. Must have completed at least 05 similar contracts (supported with documentary evidences, i.e; copies of contract, work order and completion certificate etc).
- iii. Must have valid registration of NTN and GST with FBR and shall be an active taxpayer (supported with documentary evidence),
- iv. Must be an authorized partner/dealer/distributor/reseller or contractor.
- v. Have maintenance facility/office in Lahore for after sales services,
- vi. Not be insolvent, in receivership, bankrupt or being wound up or debarred from public procurement.

6. ARITHMETIC CHECK AND CORRECTIONS

The quotations were checked for arithmetic corrections and corrections have been applied where required. The details of arithmetic corrected quotations have been summarized as following:

Sr. No.	Name of Firm	Arithmetic Corrected Price (Inclusive of taxes)	Status of firm
01	Meezan Trading & Co.	8,395,200	The firm has met with the eligibility criteria and quoted the lowest evaluated price and recommended for award of purchase order.
02	M/s. Bhai Bhai Traders	8,614,000	The firm has quoted the price which is comparatively higher and rejected.
03	M/s. Moeed Enterprises	8,745,000	The firm has quoted the price which is comparatively highest and rejected.

7. PRICE VALIDITY

The price validity period of 45 days from the date of quotation opening was specified in the RFQs.

8. TIME FOR COMPLETION

The firms agreed to complete the work within **07 days** (extendable) from the date of commencement of work as per RFQ documents.

9. COMPLIANCE WITH ELIGIBILITY REQUIREMENTS

The firm's compliance have been reviewed with the requirements of RFQs

10. COMPARATIVE STATEMENT

The quotations based on comparative statement is placed at **Appendix-3**.

Amir
21/12/10

11. CONCLUSIONS AND RECOMMENDATIONS.

Based on the detailed evaluation, it is concluded that **M/s. Meezan Trading & Co.** has submitted the lowest evaluated quotation of **Rs. 8,395,200/-** (inclusive of all applicable taxes). Accordingly, it is recommended by the procurement committee that Program Implementation Unit, P&D Board under PSU, PRIDE may issue the purchase order to the selected firm before expiration of the price validity period

21/9/15



APPENDIX 1: ADVERTISEMENT



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Shortlisting Document-Impact Assessment SMART Program

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Procurements

[Request for Quotations \(RFQs\) Data Center Equipment](#)

[Request for Quotations \(RFQs\) Providing & Installation of IP Phones \(50 Nos\)](#)

[Request for Quotations \(RFQs\) Procurement of IT equipment including laptops, internet devices, cell phones and air drones for P&D Board](#)

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APPENDIX 2: BID OPENING RECORD

Subject: **MINUTES OF PROCUREMENT COMMITTEE MEETING FOR OPENING OF QUOTATIONS FOR PROCUREMENT OF GOODS THROUGH SHOPPING METHOD UNDER PROGRAM SUPPORT UNIT, PLANNING & DEVELOPMENT BOARD**

(Date & Time: 16.01.2024 at 03:30 P.M)

A procurement committee meeting for opening of quotations for procurement of providing & installation of video conference solutions (02 Nos) and providing & installation of IT equipment including air drone with combo kit, android mobiles and laptops was held under the Chairmanship of Program Director, Program Implementation Unit, Planning & Development Board on 16.01.2024 at 03:30 P.M. List of the participants is attached at Annexure-A.

2. The procurement committee showed all the sealed envelopes and opened the quotations of above mentioned procurement in the presence of the representative of firms and announced name of firms and their quoted prices. The lot wise detail of firms and their quoted prices are given as under:

Lot. No.	Description	Name of Firms	Total Price (Inclusive of all taxes) in PKR
01	Providing & installation of video conference solutions (02 Nos)	i. M/s. NASCO Traders	620,000
		ii. M/s. Hafiz Brothers	797,800
		iii. M/s. Media K. Solutions	899,868
03	providing & installation of IT equipment including air drone with combo kit, android mobiles and laptops	i. Meezan Trading & Co.	8,395,200
		ii. M/s. Bhai Bhai Traders	8,614,000
		iii. M/s. Moeed Enterprises	8,745,000

3. The chair directed to the members of procurement committee, PIU/PSU, P&D Board to prepare the detailed evaluation reports of above referred procurement of goods as per criteria mentioned in the RFQ documents.

Decisions:

- Procurement committee decided to prepare the detailed evaluation report as per criteria defined in the RFQ documents.

4/14/24



4. During the procurement process there was no dispute found and no grievance raised from any bidder.
5. The meeting ended by the chair with the vote of thanks.

4/9/10

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LIST OF PARTICIPANTS

Subject: **MINUTES OF PROCUREMENT COMMITTEE MEETING FOR
OPENING OF QUOTATIONS FOR PROCUREMENT OF GOODS
THROUGH SHOPPING METHOD UNDER PROGRAM SUPPORT
UNIT, PLANNING & DEVELOPMENT BOARD**

(Date & Time: 16.01.2024 at 03:30

P.M)

Sr. No.	Name of Officer	Designation	Organization
01	Mr. Ali Jalal	Program Director	PIU, P&D Board
02	Mr. Waqar Hussain	Procurement Specialist	PIU, P&D Board
04	M. Ahmad Awan	Program Officer	PIU, P&D Board
05	Kashif Ali	Head of Business Development	Media K Solutions
06	Sajjad Ahmad	Technical Support Officer	NASCO Traders
07	M. Hassan	Manager	Moeed Enterprises
08	Asim Ajmal	Accountant	Meezan Trader
09	M. Awais	Manager	Bhai Bhai Traders

24/1/24



APPENDIX 3: Evaluation record

Evaluation Report: Request for Quotations									
Procurement of IT equipment including laptops, internet devices, cell phones and air drones for P&D Board									
Sr#	Items	Qty	M/s. Meezan Trading Co.		M/s. Bahi Bhai Traders		M/s. Moeed Enterprises		Total Quoted Prices (Inclusive of all applicable taxes)
			Unit price including Sales Tax (Rs.)	Total Amount including Sales Tax	Unit price including Sales Tax (Rs.)	Total Amount including Sales Tax	Unit price including Sales Tax (Rs.)	Total Amount including Sales Tax	
1	Air Drone: DJI Mavic 3 Classic with Buil in screen controller + with Propellers safe guard	5	738,300	3,691,500	754,000	3,770,000	770,000	3,850,000	
2	Air Drone: Comob Kit for Mavic 3 Classic	5	257,500	1,287,500	260,200	1,301,000	265,000	1,325,000	
3	Android Mobile: Samsung Galaxy S23 FE	5	260,400	1,302,000	270,000	1,350,000	274,000	1,370,000	
4	Laptop: Lenovo Legion Slim 5 16-Raptor Lake Core i5 13th Generation.	5	422,840	2,114,200	438,600	2,193,000	440,000	2,200,000	
				8,395,200		8,614,000		8,745,000	

cy 19/19/19
Program Officer


Procurement Specialist


Program Director