Program Implementation / Support Unit
Punjab Resource Improvement and Digital Effectiveness (PRIDE) Program
Planning & Development Board,
Government of the Punjab

Evaluation Report

Request for Quotations (RFQs)
Providing & Installation of Licensed Software for P&D Board

Ref# PK-PSU-363650-GO-RFQ

Program Implementation Unit, Planning & Development Board,
11-A, Upper Mall Scheme, Mian Meer Road, Lahore.
Ph# 042-99332566-69, Fax # 042-35750283

1. PROJECT BACKGROUND

Program Implementation Unit under the Technical Assistance (TA) component of Program Support Unit, Punjab Resource Improvement and Digital Effectiveness (PRIDE) program advertised Requested for Quotations (RFQs) for **Providing & Installation of licensed software for P&D Board** required for digitization of Planning & Development Board at estimated cost is **USD=14,800 (PKR=04.00 M)**, therefore, the procurement is processed through shopping method in accordance with World Bank Regulation.

2. GENERAL

The Request for Quotations (RFQs) was floated on the website of Program Implementation Unit, P&D Board on 13.06.2024.01.2024 **Appendix-1**. In response to aforementioned advertisement, the following firms participated in the procurement process:

i) M/s. ACE Micro
ii) M/s. Compsi Pvt Ltd.
iii) M/s. CP Distributors
iv) M/s. SH Enterprises

3. SUBMISSION OF QUOTATIONS

The date and time for submission of quotations was fixed on **21.06.2024** at **11:00 A.M** and quotations from above mentioned three (03) firms were received on the fixed date and time:

4. QUOTATION OPENING

Quotations were opened on **21.06.2024 at 11:30 A.M** in committee room of Program Implementation Unit, P&D Board by the procurement committee in presence of representatives of the firms who attended. The name of firms and their quoted prices were announced and recorded. Minutes of the quotations opening meeting is attached as **Appendix-2.** The detail is given as under;

Sr. No.	Name of Participated Firms	Total Price (Inclusive of all taxes) in PKR
1	M/s. ACE Micro	Rs. 374,060/-
2	M/s. Compsi Pvt Ltd.	Rs. 484,000/-
3	M/s. CP Distributors	Rs. 536,000/-
4	M/s. SH Enterprises	Rs. 606,520/-

5. QUOTATION EVALUATION

You are requested to submit copies of the following documents as evidence of your eligibility;

i. Must have five years experience of providing similar goods (Letter of Incorporation will be required).
ii. Must have completed at least 05 similar contracts (supported with documentary evidences, i.e; copies of contract, work order and completion certificate etc).
iii. Must have valid registration of NTN and GST with FBR and shall be an active taxpayer (supported with documentary evidence),
iv. Must be an authorized partner/dealer/distributor/reseller or contractor.
v. Have maintenance facility/office in Lahore for after sales services,
vi. Not be insolvent, in receivership, bankrupt or being wound up or debarred from public procurement.

6. ARITHMETIC CHECK AND CORRECTIONS

The quotations were checked for arithmetic corrections and corrections have been applied where required. The details of arithmetic corrected quotations have been summarized as following:

Sr. No.	Name of Firm	Arithmetic Corrected Price (Inclusive of taxes)	Status of firm
01	M/s. ACE Micro	Rs. 374,060/–	The firm has quoted the lowest price and met with the eligibility criteria and recommended for award of purchase order.
01	M/s. Compsi Pvt Ltd.	Rs. 484,000/-	The firm has quoted the price which is comparatively higher and did not provide the required documents and rejected
02	M/s. CP Distributors	Rs. 536,000/-	The firm has quoted the price which is comparatively higher and did not provide the required documents and rejected
03	M/s. SH Enterprises	Rs. 606,520/-	The firm has quoted the price which is comparatively highest and did not provide the required documents.

7. PRICE VALIDITY

The price validity period of 45 days from the date of quotation opening was specified in the RFQs.

8. TIME FOR COMPLETION

The firms agreed to complete the work within **30 days** (extendable) from the date of commencement of work as per RFQ documents.

9. COMPLIANCE WITH ELIGIBILITY REQUIREMENTS

The firm's compliance have been reviewed with the requirements of RFQs

10. COMPARATIVE STATEMENT

The quotations based on comparative statement is placed at **Appendix-3**.

11. CONCLUSIONS AND RECOMMENDATIONS.

Based on the detailed evaluation, it is concluded that **M/s. ACE Micro** has submitted the lowest evaluated quotation of **Rs. 374,060/- (inclusive of all applicable taxes) for Providing & Installation of license software for P&D Board.** Accordingly, it is recommended by the procurement committee that Program Implementation Unit, P&D Board under PSU, PRIDE may issue the purchase order to the selected firm before expiration of the price validity period

APPENDIX 1: ADVERTISEMENT

Procurements

Evaluation Report - Video Conference solution (Lot#01)

Evaluation Report - Audio System (Lot#02)

REOI- For Hiring of Consulting Firm for Development and Rollout of a Punjab Business Digital Platform (PBDP) for all Government to Business (G2B) Services

Updated Terms of References (TORs) - Development and Rollout of a Punjab Business Digital Platform (PBDP) for all Government to Business (G2B) Services

Request for Quotations (RFQs) Providing & Installation of Licensed Software

APPENDIX 2: BID OPENING RECORD

GOVERNMENT OF THE PUNJAB
PROGRAM IMPLEMENTATION UNIT
PLANNING & DEVELOPMENT BOARD

Subject: **MINUTES OF PROCUREMENT COMMITTEE MEETING FOR OPENING OF QUOTATIONS FOR PROVIDING & INSTALLATION OF LICENSED SOFTWARE THROUGH SHOPPING METHOD UNDER PROGRAM SUPPORT UNIT, PLANNING & DEVELOPMENT BOARD**

(Date & Time: 21.06.2024 at 11:30 A.M)

A procurement committee meeting for opening of quotations was held under the chairmanship of Program Director, Program Implementation / Support Unit, Planning & Development Board on 21.06.2024 at 11:30 A.M for providing & installation of licensed software under Program Support Unit, Planning & Development board. List of the participants is attached at **Annexure-A.**

2. The procurement committee showed all the sealed envelopes and opened quotations in the presence of the representatives of firms who attended and announced name of firms and their quoted prices (inclusive taxes). The detail of firms and their quoted prices are given as under:

Sr. No.	Name of Participated Firms	Quoted Price as readout (Inclusive of all taxes) in PKR
1	M/s. ACE Micro	Rs. 374,060/-
2	M/s. Compsi Pvt Ltd.	Rs. 484,000/-
3	M/s. CP Distributors	Rs. 536,000/-
4	M/s. SH Enterprises	Rs. 606,520/-

Decisions:

- The chair directed to prepare the detail evaluation report as per evaluation criteria defined in the RFQ document.
- Ten days grievance period shall be given to all participating firms before award of purchase order under World Bank Procurement Regulations.

4. During the procurement process there was no dispute found and no grievance raised from any firm till to-date.

5. The meeting ended by the chair with the vote of thanks.

(Mr. Hafiz Ahmad Awan)
Program Officers, PIU
(Member)

(Mr. Azeem Shera)
ICT Specialist, PSU, P&D Board
(Co-opted Member)

(Mr. Waqar Hussain)
Procurement Specialist, PSU, P&D
(Member)

(Mr. Hassan Tariq)
Program Director, PIU/PSU, P&D
(Convener)

GOVERNMENT OF THE PUNJAB
PROGRAM IMPLEMENTATION UNIT
PLANNING & DEVELOPMENT BOARD

LIST OF PARTICIPANTS

(Date & Time: 21.06.2024 at 11:30 A.M)

Sr.#	Name of Officer	Designation	Organization
01	Mr. Hassan Tariq	Program Director	PIU, P&D Board
02	Mr. Waqar Hussain	Procurement Specialist	PIU, P&D Board
03	Mr. Muhammad Azeem	ICT Specialist,	PSU, P&D Board
04	M. Ahmad Awan	Program Officer	PIU, P&D Board

APPENDIX 3: Evaluation record: Providing & Installation of licensed software for P&D Board

Sr #	Description of Procurement	Quoted prices for 3-years (inclusive taxes)			
		M/s. ACE Micro	M/s. Compsi Pvt Ltd	M/s. CP Distributor	M/s. SH Enterprises
1	**ADOBE ACROBAT PRO** Software License • New Latest Cloud based License. • Adobe Acrobat Pro with online services • Must be available on desktop, web, and mobile • https://www.adobe.com/acrobat/pricing html • Supplier should quote in PKR for Annual subscription of new license. •Relevant tax should be mentioned separately in the quotation.	Rs. 374,060/-	484,000/-	536,000/-	606,520/-

Note: M/s. ACE Micro Pvt Ltd. is selected and recommended for award of purchase order at a total cost of **Rs. 374,060/-** (inclusive taxes)

(Hafiz M. Ahmad Awan)
Program Officer, PIU, P&D Board

(Mr. Muhammad Faisal)
Assistant Director (IT) P&D Board

(Mr. M. Azeem Shera)
ICT Specialist, PSU,PRIDE
P&D Board

(Mr. Waqar Hussain)
Procurement Specialist, PIU,
P&D Board

(Mr. Hassan Tariq)
Program Director, PIU/PSU
P&D Board