

## **Terms of Reference**

### **Hiring of Consultancy Firm to Provide Technical Support to the Planning and Development Board, Punjab**

#### **Introduction:**

The Program Support Unit (PSU) Punjab Resource Improvement and Digital Effectiveness (PRIDE) Program, Planning and Development Board intends to hire a Consultancy Firm to provide cross sectoral technical support to the P&DB having capability and expertise in provision of Policy and Sector experts as Individual Consultants (National / International) under TA component of PRIDE Program.

The Planning and Development Board (P&DB), Government of Punjab, is the principal planning organization at the provincial level. It coordinates and monitors development programs and activities of various departments of the provincial government. The P&DB also prepares an overall Medium Term Development Framework (MTDF) of developmental activities that lays down the developmental activities to be carried out in the province in various sectors of the provincial economy. In this manner, the P&DB is one of the main actors in the growth of the economic potential of the province. It is also the main government agency working with foreign donors in the province. Furthermore, P&DB is secretariat of the Provincial Development Working Party (PDWP) - the apex forum in the province to approve the development projects. It works, in close coordination with other line departments under the Government of Punjab for provision of technical and economic support in their development activities. The detailed functions of the P&DB are listed in the Punjab Rules of Business, 2011.

#### **Scope of work:**

The main purpose of this assignment is to provide technical support through provision of sector expert/Individual consultants to the P&DB for specific man days/short term basis under framework contact. The Individual Consultants shall work in close coordination with concerned Member of the P&DB and or Chairman P&D.

The scope of work includes the following:

- Provide services of the sector experts (National/International):
  - For analytical feedback/review to P&DB on key sectors of the Provincial economy, such as: Agriculture, Livestock, Industries, Health, Education, Information Technology & Governance, Infrastructure, External Capital Assistance, Public Private Partnerships, Transport, or any other area related to public investment management.
  - Advise on sector-specific policies, plans, programs, projects, and strategies to the P&DB.
  - Provide evidence based advise and support on external capital assistance and G2G interactions on areas of mutual interest.
  - Provide support on internal/external communications
  - Support & advice P&D Board on legal issues and contract management.
  - Examine and appraise the select project documents, notes, polices, strategies etc. referred by the P&DB.
  - Any other task to be assigned by the Chairman/Member which is closely related to above mentioned areas of public investment management.

**Qualifications and Experience:**

- The consulting firm shall have at least 10 (Ten) years of experience in providing technical support and advisory services to the Government in Public Sector Policy Analysis, Problem / Situational Analysis, Project Planning and Management, G2G interactions and matters related to public investment etc.
- Having a pool of multiple Sector Experts (both National & International) on its panel related to National & Provincial economy. Sector experts should have advanced degree (Masters or PhD) in the relevant field having minimum 5 to 8 years' having work experience in the relevant field preferably in public sector.

- Firm shall provide two CVs (one international & one national expert) against each sector.

**Duration of Consultancy:**

The Consulting Firm shall be engaged for one year (Extendable).

**Cost Estimate:**

- The cost estimate for this assignment is around PKR 50 million. The firm may provide day-rate schedule of each expert (both national & international) in local / foreign currency.

**Selection Method:**

The Consulting Firm shall be hired through Consultant Qualification Selection (CQS) Method under the World Bank Procurement Regulations 2016 (Revised 2018).

