

Inventory of Business Regulation Requirements in the Province of Punjab

June 2017

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Background

Background



The World Bank Group (WB) had appointed EY Ford Rhodes(EY) to perform the assessment and process mapping of business and regulatory environment in the province of Punjab. The objective of this exercise was (i) to determine the steps, time (official) and cost involved in each process, (ii) assess the administrative process in the relevant departments/authorities, (iii) identify bottlenecks, overlaps, duplications in the regulatory process and (iv) develop recommendations for beneficial changes.

EY mapped the process for (i) registering a company, (ii) registering a partnership, (iii) registering a sole proprietorship and (iv) registering factories, shops and establishments. EY also mapped the ongoing business regulations that the businesses need to adhere to.

As part of discussions with Punjab Resource Management Program (PRMP) and the WB, the importance of building a complete inventory of licenses, no objection certificates (NOCs) and permits was discussed in detail. As such PRMP commissioned EY to carry out an exercise to collate this inventory by liaising with different departments in the Government of Punjab.

Summary

Summary

EY obtained a list of departments from PRMP and deployed individuals to collate the inventory within a short period of two weeks. It was noted that a total of 23 departments did not issue any licenses, NOCs, or permits at all; for these no further work was performed. For the 30 departments that did issue licenses, NOCs or permits, inquiries were made to collate a complete list. As of 30th June, 2017, 27 departments were completed with only 3 outstanding.

Description	No of departments (including attached Directorates, Authorities etc.)	No. of License, NOCs, Permits, etc. issued by Departments	Details
Departments issuing License, NOCs and Permits	23	100	Please refer to Section 1 of this report
Departments which do not issue any Licenses, NOCs or Permits	23	N/A	Please refer to Section 2 of this report
Departments where information is pending	3	TBC	Please refer to Section 3 of this report
Total	49	100	-

**Departments issuing License,
NOCs, Permits, etc.**



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
A dealer's license for dealing in quails	Section 15 The Punjab Wildlife Act,2007	One year province	Rs. 25,000
A dealer's license for dealing in trophies	Section 15 The Punjab Wildlife Act,2007	One year province	Rs. 5,000
A dealer's license for dealing in Hawks	Section 15 The Punjab Wildlife Act,2007	One year province	Rs. 5,000
A dealer's license for dealing in falcons	Section 15 The Punjab Wildlife Act,2007	One year province	Rs.60,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
A dealer's license for dealing in laggar falcon	-	-	Rs. 10,000
Registration of sports club for organizing coursing competition	Rule 6 (i) The Punjab Wildlife Act,2007	Once for all	Rs. 1,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Registration of CBOs/NGOs for conservation of wildlife in specific area and accord permission to organize trophy hunting	Rule 6 (v) The Punjab Wildlife Act,2007	For one calendar year for specific area	Rs.10,000
Provincial angling license (PAL)	Punjab fisheries (amendment) act 1999	Within a day	Rs.1,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
Shooting License	Clause (iii) of section 9 The Punjab Wildlife Act,2007	1 year	Rs. 2,000 Pakistani citizens Rs.10,000 for foreign nationals
Netting License for Quails	Clause (iii) of section 9 The Punjab Wildlife Act,2007	1 year	Rs.10,000
Netting of Hawks And Falcons	Clause (iii) of section 9 The Punjab Wildlife Act,2007	1 year for hawks and 1 year for falcons	For Hawks Rs. 25,000 For Falcons Rs. 25,000
Netting of Laggar Falcons	Clause (iii) of section 9 The Punjab Wildlife Act,2007	1 year	Rs. 2,500



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
Special Permit for shooting of Urial, Nilgai, Black Buck, Hog deer and Chinkara	Clause (iii) of section 9 The Punjab Wildlife Act, 2007	7 days for specified areas	Gun shooting license fee USD 500 Special permit for Trophy hunting fee; <ol style="list-style-type: none"> 1. Minimum for Urial USD12000 (Horns not less than 55 cm) 2. Nilgai, Hog deer, Black buck and Chinkara etc. as per fixed price with horns/antlers specified in special permit.



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
Special permit for capturing of hare Special permit for capturing/shooting of peafowls and pheasants License to use any prohibited method	Clause (iii) of section 9 The Punjab Wildlife Act,2007	7 days for specified areas	Rs.1,000
	Clause (iii) of section 9 The Punjab Wildlife Act,2007	7 days for specified areas	Fee for special permit Rs.5,000 Price for birds according to species Rs.500
	Clause (iii)(b) of section 9 The Punjab Wildlife Act,2007	7 days	Rs.500



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
Special license for possession of and hunting with hawks or falcons: Baz or Jurra Basha Shikra Falcons Luggar Falcon	Section 1 The Punjab Wildlife Act,2007	1 year	Rs.10,000 Rs.5,000 Rs.200 Rs.2,500 Rs.300
Special license for possession of and coursing with grey hound	Section 10 The Punjab Wildlife Act,2007	1 year	Rs.500



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
Possession license for gun dog	Section 10 The Punjab Wildlife Act,2007	1 year	1 year
Lawful possession of live birds and animals excluding peafowls, common quail and rain quail	Section 12 The Punjab Wildlife Act,2007	5 years	5 years



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
Lawful possession of all kinds of peafowls and pheasants	Section 12 The Punjab Wildlife Act,2007	1 year	Rs.200 per bird
Lawful possession of Trophies	Section 12 The Punjab Wildlife Act,2007	So as long as the trophy remains in the possession of licensee province	Rs.100 per bird and Rs.500 per animal Urial US \$ 100
Lawful possession of: 1-Black buck 2-Chinkara 3-Spotted Deer 4-Hog Deer 5-Nilgai 6-Punjab Urial	Section 12 The Punjab Wildlife Act,2007	1 year	Rs.2,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
<p>A permit to import any wild animal of exotic or endemic species or meat or trophy of a kind specified in sub-section of 1 of section 14</p>	<p>Section 14 sub-section 1 The Punjab Wildlife Act, 2007</p>	<p>Period 7 days commencing with issue date</p>	<p>All species of pigeon Rs.50 per bird · All species of sparrow Rs.10 per bird All species of munias and finches Rs.100 per bird All species of Parakeet Rs 100 per bird All species of pheasants Rs.500 per bird All species of peafowls Rs 1,000 per bird All species of partridges Rs 500 per bird</p>



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
<p>A permit to import any wild animal of exotic or endemic species or meat or trophy of a kind specified in sub-section of 1 of section 14</p>	<p>Section 14 sub-section 1 The Punjab Wildlife Act, 2007</p>	<p>Period 7 days commencing with issue date</p>	<p>All species of ducks Rs.100 per bird All species of doves Rs.100 per bird All species of mynas Rs.100 per bird All species of prey birds except falcons Rs.1,000 per bird Falcons Rs.20,000 per bird All other birds species Rs.5,000 per bird All species of deer Rs.5,000 per animal</p>



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
A permit to import any wild animal of exotic or endemic species or meat or trophy of a kind specified in sub-section of 1 of section 14	Section 14 sub-section 1 The Punjab Wildlife Act, 2007	Period 7 days commencing with issue date	All species of antelopes Rs.5,000 per animal Urrial Rs.5,000 per animal Goral Rs.5,000 per animal All species of wild cats Rs.2,000 per animal All species of Big cats Rs.10,000 per animal All other mammals/reptile species Rs.20,000 per animal
Special permit to do any act prohibited under sub section 3 of section 16	Provision to sub-section 3 of section 16 The Punjab Wildlife Act,2007	To be fixed by the issuing authority	To be fixed by the Board



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
Special permit to do any act prohibited under sub section 4 of section 17	Provision to sub-section 4 of section 17 The Punjab Wildlife Act,2007	To be fixed by the issuing authority	-do-
Special permit for hawking, coursing or shooting in a game reserve	Section 18 The Punjab Wildlife Act,2007	7 days in a specified game reserve	Rs 200 per Gun Day Rs. 2,000 per hawk per day Rs.1,000 per dog per day
Special permit for netting of falcon in a game reserve	Section 18 The Punjab Wildlife Act,2007	7 days in a specified game reserve	Rs.100 per helper per day



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
Cast net	Punjab fisheries (amendment) act 1999	Within a day	Rs.1,000
Kurali/Dhangla	Punjab fisheries (amendment) act 1999	Within a day	Rs.200
General	Punjab fisheries (amendment) act 1999	Within a day	Rs.120
Daily License	Punjab fisheries (amendment) act 1999	Within a day	Rs.50



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Excise Duty L1 Licenses (Liquor Distillery)	Article 25 of prohibition order	N/A	Rs. 100,000/ anum
Excise Duty L2 Licenses (Liquor Whole Sale)	Article 25 of prohibition order	N/A	Rs.150,000/ anum
Excise Duty L3 (License for the retail vend of foreign liquor in a hotel or restaurant)	Article 25 of prohibition order	N/A	Rs.100,000/ anum



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
License of distilleries and breweries (D-2)	Section 21, Punjab Excised Act 1914	N/A	Rs.50,000/ anum
A permit for the possession of denatured spirit (L-42/A)	Under rule 7.22(d) of Punjab Liquor Permit and passes rule 1932	N/A	Rs.5,000/ anum



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
<p>A permit for Rectified spirit required for use in research and teaching should be made by the governing body or their representative, of the University, College, or other educational institution to the Excise Commissioner through the Collector of the District in which the University, College or other educational institution (L-42/B)</p>	<p>7.22(g) (d) (5) of Public Expenditure Management</p>	<p>N/A</p>	<p>Rs.2,000/anum</p>



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
A license for the retail vend of denatured spirit (L- 17/R.w)	27(B) of Punjab Liquor License rules	N/A	Rs.5,000/ anum
PR-1 (Liquor Permit Form for Non-Muslims)	Rule 12 th of the Punjab Prohibition(enforcement of hadd) Rules 1979	N/A	Rs.600/anum
PR-2 (Liquor Permit Form for Hotels)	Punjab Prohibition(enforcement of hadd) Rules 1979	N/A	Rs.600/anum

Excise & Taxation Department

Directorate, Excise and Taxation Department



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
A permit for Possession of rectified spirit by a homeopathic chemist or practitioner granted to any chemist, varnish maker or other person engaged in any business who requires large quantities of denatured spirit for the purpose of his business (L-42/D)	22(h) (i) of Punjab Liquor Permit and passes rule 1932	N/A	Rs.5,000/ anum

Excise & Taxation Department

Directorate, Excise and Taxation Department



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
A permit to an approved homoeopathic chemist or practitioner for the manufacture of original homoeopathic tinctures (L-42/J)	22 (h) (i) Punjab Liquor Permit and passes rule 1932	N/A	Rs.5,000/ anum
A license for the wholesale vend of denatured spirit (L-17/W.S)	27(A) of Punjab Liquor License rules	N/A	Rs.50,000/ anum



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Approval/NOCs, of different kind of advertisement like Sky Sign Boards, Pole Signs, Banners, Steamers etc.	Parks & Horticulture Act. 2012 PHA Outdoor Advertisement Regulation 2017	3 to 7 days	As per Gazette Notification No. SO(UD) 6-12/14 PT Dated:31-03-2015
Registration as Outdoor Advertisement	PHA Bi-laws 2015 Clause#07	15 days	Rs.25,000/-
NOC for steamers banners National/Multinational Companies Local Companies institutions	PHA Act 2012	One day	Rs.1,000 Rs.500



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
NOC for marriage functions in parks	PHA Act 2012	One day	Rs.6,000
NOC for food stalls and swings in park	PHA Act 2012	With approval of Director General	Food= Rs.8,000 Swings= Rs.6,000
NOC for publicity boards 10X20	PHA Act 2012	With approval of Director General	Rs.8,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
NOC for publicity boards greater than 10X20	PHA Act 2012	With approval of Director General	Rs.15,000



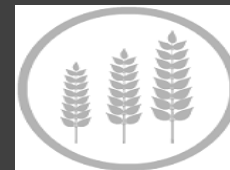
Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Letter of Intent	Punjab Power Generalization Policy 2006 (Revised 2009)	60 Days	1000 USD/MW 100 USD Registration
Contractor License	Rule 48 of Electricity rules 1937	Meeting of licensing board held quarterly	A= Rs.5,000 B= Rs.2,000 C= Rs.1,000 D= Rs.500
Fitness Certificate	Rule 62 of Electricity rules 1937	Within 1 month	Rs.7/- per KW up to 3000 KW Above Rs.4/- per KW



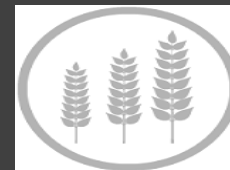
Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Load Assessment	Electricity rules 1937	Within 1 month	-
Arbitration Cases	Electricity act 1910 & NEPRA Act 1997	No time limit	1.25% of the disputed amount Rs.300/- and Rs.800/- for meter checking
Cinema Inspection	Cinematograph Rules 1984	As per reference received from deputy commissioner	Fee to be collected by the deputy commissioner office



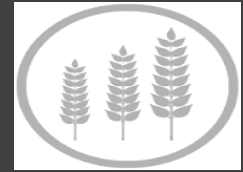
Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Individual			
Collection of Electricity duty upon self use of electricity from generator above 500 KVA	Matter is sub-judice before the Supreme Court of Pakistan		



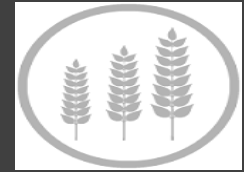
Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
License of dealer and vendor of pesticides	Agriculture pesticide ordinance 1971 and rules 1973	-	Registration of pesticides distributors Fee for fresh registration Rs.300,000/- Fee for renewal of registration Rs.100,000/- Late fee for renewal cases Rs.10,000/- Late fee for fresh registration during prohibited period(June to October) per day Rs.2,000/



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
License of dealer and vendor of pesticides	Agriculture pesticide ordinance 1971 and rules 1973	-	Late fee for renewal of registration during prohibited period(June to October) per day Rs.1,000/- Address Change fees Office Rs.20,000/- Ware House Rs.15,000/- Re-Inspection of Infrastructure Rs.30,000/- Registration of Pesticides Dealers Dealer Training Fee as fresh candidate Rs.6,000/- Dealer Training Fee as renewal Rs.3,000/-



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
License of dealer and vendor of pesticides	Agriculture pesticide ordinance 1971 and rules 1973	-	Dealer Registration fee Rs.10,000/- Dealer Renewal Fee Rs.5,000/-
License for installation of new cotton ginning or pressing factory	The Punjab Cotton Control ordinance and rules 1966	-	Rs.5,000/-



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
License for alteration or extension of an existing cotton ginning or pressing factory	The Punjab Cotton Control ordinance and rules 1966	-	Rs.2,000/-
License for installation of a new or alteration or extension of an existing cotton seed oil factory	The Punjab Cotton Control ordinance and rules 1966	-	Rs.2,000/-



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Body building workshops	Rule 197 Body Concession	1 to 2 months	Rs.2,000 per year
Goods Forwarding Agencies (GFA)	Rule 254	1 to 2 months	Rs.1,000 per month
Route permit	Rule 64,69,71,85,92,93,97 relate to permit of all stage carrier of transport	Within 2 days	Rs.1,400 per year for GT road Rs.200 per year for Motorway



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Contract carriage for passengers	Rule 64,69,71,85,92,93,97	Within 2 days	Motor rickshaw=Rs.1,500 per year Motor car =Rs.1,050 per year
Public carrier Private carrier (Goods Vehicle)	Rule 64,69,71,85,92,93,97	Within 2 days	Rs.800 per year for first district
License A,B,C,D class stand of Transport Vehicle	Motor Vehicles Rules 1969	1 to 2 months	A= No fee B = No fee C= Rs.35,000 per year D=Rs.50,000 per year



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Semen Distributer	Punjab Livestock breeding services act 2014	Variable	Nil
Private AIT Technician	Punjab Livestock breeding services act 2014	Variable	Nil
Semen Production Unit	Punjab Livestock breeding services act 2014	Variable	Nil



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Training Institute for AIT	Punjab Livestock breeding services act 2014	Variable	Nil
Manufacturer	Punjab Animal Feed stuff and Compound feed rule 2017	-	Rs.50,000
Sales	Punjab Animal Feed stuff and Compound feed rule 2017	-	Rs.1,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Poultry Farm Hatcheries	Punjab Poultry Production Act 2017	-	-
Poultry Feed	Punjab Poultry Production Act 2017	-	-



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
NOC Environmental Approval/NOC for establishment of new Industrial Unit/NOC	Section 12 of Punjab Environmental Protection Act 1997	4 months	Small=Rs.15,000 Large=Rs.30,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Initial environment examination	Punjab environmental protection act 1997, amended 2012 (Section-12)	Varies	Rs.15,000
Environmental impact assessment	Punjab environmental protection act 1997, amended 2012	Depends upon response	Rs.30,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Registration of NGO's	V.S.V.A 1961	Depends 1 Week	No fee
Disabled assessment	Disabled Person 1981	1 Month End of month	No fee



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Private School Registration	Punjab Private education institution Ordinance, 1984 (Revised, 2017)	Three months	High School= Rs.12,000 Primary School= Rs.7,500
Registers institute who seeks affiliation	GAD	2-3 months	-



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Smart Food License	PFA Act 2011	10 to 15 days	Varies from Rs.760 to Rs.60,000
Training of FBO	Pure Food regulation 2017	2 days	Rs.1,160
Medical Certification	Pure Food regulation 2017	Varies	-



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Product Registration	Pure Food regulation 2017	Varies	-



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Food grains license to flour mills	Food stuff contract act 1958	Two weeks	Rs.1,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Enlistment of contracts	-	2 weeks	Different G.T categories
NOC's to petrol pumps & CNG stations	-	1 Month	Rs.5,000/ anum Lease of approaches



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Punjab Private Educational Institution (Promotions Regulation)	Ordinance 1984	90 Days	Rs.10,000 or Rs.15,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
NOC for usage of land	The Canal & Drainage Act 1873 amended to date	-	Rs.5 Million



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Registration of Certificates	Shops & Establishment Ordinance 1969, Factories Act 1934	Avg. 3 days	Rs.200 in the case of an establishment employing 1- 5 workers. Rs.300 in the case of an establishment employing 6- 10 workers. Rs.500 in the case of an establishment employing 11-20 workers. Rs.1,000 in the case of an establishment employing more than 20 workers



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Registration of Factories	Factories Act 1934	Varies	N/A
Registration of Shops	Punjab Shops and Establishment Ordinance 1969	Varies	Rs.200 in case of 1 to 5 workers. Rs.300 in case of 6 to 10 workers. Rs.500 in case of 11 to 20 workers. Rs.1000 in case of more than 20 workers.
Registration of Union Trade	Punjab Industrial Relations Act 2010	Varies	N/A



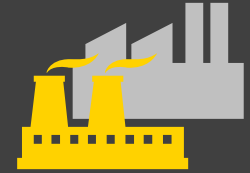
Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Minimum Wage Fixation	Minimum Wages Ordinance 1961	3 months (Revised every month)	Free



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Firm Registration	Partnership Act 1932	One Day	Normal=Rs.50 Urgent=Rs.100



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Minor minerals (Sand, Gravel, stones, slate stones)	Punjab mining concession rule 2002	1 month	Rs.50,000
Small scale mining (Other than above & less than Rs.300 million)	Punjab mining concession rule 2002	Variable	Rs.20,000
Large scale mining (Cement, Sodaash & more than Rs.300 million)	Punjab mining concession rule 2002	Variable	Rs.100,000



Business Regulation (License, Approval, NOCs, Permits, etc.)	Legal Basis (Act, Notification, Rules, Regulation, etc.)	Processing Time	Fee
Business			
Firm Registration	Partnership Act 1932	One Day	Normal=50 Urgent=100

**Departments which do not issue
any Licenses, NOCs or Permits**

Departments which do not issue any Licenses, NOCs or Permits

Department Name
Secretary, Cooperatives Department
Secretary, Finance Department
Special Secretary, Finance Department
Secretary, Food Department
Secretary (Higher Education), Education Department
Secretary, HUD & PHE Department
Secretary, Human Rights & Minorities Affairs Department
Secretary, Law & Parliamentary Affairs Department
Secretary, Literacy & Non Formal Basic Education Department
Secretary, Local Government & Community Development Department

Departments which do not issue any Licenses, NOCs or Permits

Department Name
Special Secretary, Local Government & Community Development Department
Secretary, MPD Department
Secretary, Planning & Development Department
Secretary, Population Welfare Department
Secretary, Public Prosecution Department
Secretary (Services), S&GA Department
Secretary (I&C) S&GA, Department
Secretary (Regulations)/ D.G (O&M) S&GA Department
Secretary, Women Development Department
Secretary, Zakat & Ushr Department
Cane Commissioner, Punjab (Directorate)
Directorate Local Government & Community Development Department
Punjab Social Security Institution (PESSI)

Departments where information is pending

Departments where information is pending

Department Name	EY Remarks
Secretary, (Specialized Medical Education Health Department	Department asked to follow up in 3 to 5 days
Special Secretary (Dev), Health Department	Department asked to follow up in 3 to 5 days as Special secretary was outstation.
Secretary, Auqaf & Religious Affairs Department	Department asked to follow up in 3 to 5 days